

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

Board Meeting Agenda | January 11, 2021 | 2:00-4:30pm | Webinar: [Registration Link](#)

<p>CoC Board Norms:</p> <ul style="list-style-type: none"> Start and end on time. Come prepared. Focus on strategy and high-level goals. Be aware of different roles you're playing. Be solutions oriented. Avoid rabbit holes & use the parking lot. 	<p>CoC Board Draft Values:</p> <ul style="list-style-type: none"> Homelessness should be rare, brief and non-recurring. Flexibility to respond to emerging ideas and challenges or try new and innovative ideas and projects. Racial equity as demonstrated through equitable outcomes Transparent decision that makes the greatest possible use of data. Collaboration and a cross-systems approach.
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Time	Agenda Item	Presenter	Committee <small>(see acronym list below)</small>	Attachment
Introductions, Housekeeping, & Agenda Setting				
2:00 pm	Welcome and Introductions - New Board Member Welcome & Introductions	Amy Brown	--	--
2:30 pm	Executive Committee Report & Announcements - Reminder that COIs and Board Member Agreements Due Next Month - Update on 2021 Unsheltered PIT Strategy - Vacant Vice Chair Position	Amy Brown	EC	--
2:40 pm	Consent Agenda - December 2020 Board Minutes (ACTION ITEM – VOTE)	Amy Brown	EC	# 1
Additional Information (No Immediate Action)¹				# 2 – 3
Advancing Equity				
2:45 pm	Solidifying CoC Board Values	Executive Committee	EC	--
Applications and Funding				
3:00 pm	FY2020 CoC Competition Update	Amanda Sternberg	HAND	# 4
3:05 pm	Analysis of Renewal Project Performance in FY2020 – PSH Projects	Amanda Sternberg	VFP, HAND	# 5
System Work				
3:25 pm	CAM Prioritization Full Implementation (ACTION ITEM – VOTE)	Catherine Distelrath	CGC, EC	# 6
3:40 pm	Eviction Diversion Program – Closed Session (Guests Recused)	Tasha Gray	EC, HAND	<i>Sent separately</i>
4:30pm – Adjourn				

NEXT MEETING: **FEBRUARY 1, 2021** | 2:00-4:30PM | WEBINAR (UNTIL IN-PERSON MEETINGS RESUME)

¹ Additional Information from Housekeeping and Agenda – **Attachment 2:** CoC Board Attendance Tracking and **Attachment 3:** Dec. Exec. Com. Minutes

Key Committee and System Partner Acronyms:

CGC – *CAM Governance Committee* – **Co-Chairs:** Celia Thomas & Charles Pearson | **Staff:** Catherine Distelrath & Scott Jackson

EC – *Executive Committee* – **Chair:** Amy Brown | **Vice-Chair:** Alicia Ramon | **Secretary:** DaJuan Smith

CAM – *Coordinated Assessment Model* – Detroit’s Coordinated Entry System (Managed by Southwest Solutions)

CoD – *City of Detroit*

HAND – *Homeless Action Network of Detroit* – Detroit’s Collaborative Applicant, CoC Lead Agency, and HMIS Lead Agency

Additional Acronyms for Reference:

BNL = By-name List

CoC = Continuum of Care

CE = Coordinated Entry

CARES = Coronavirus Aid, Relief, and Economic Security Act

CDBG = Community Development Block Grant

CH = Chronically Homeless

DV = Domestic Violence

ESG = Emergency Solutions Grant

ESP = Emergency Shelter Partnership

FY = Fiscal Year

HIC = Housing Inventory Count

HMIS = Homelessness Management Information System

HUD = US Department of Housing & Urban Development

MI = Michigan

MSHDA = Michigan State Housing Development Authority

PIT = Point in Time Count

P&P = Policies and Procedures

PSH = Permanent Supportive Housing

RFP = Request for Proposals

RRH = Rapid Re-Housing

SH = Supportive Housing

SPDAT = Service Prioritization Decision Assistance Tool

SPM = System Performance Measure

TA = Technical Assistance

TH = Transitional Housing

QR = Quarterly Report

ATTACHMENT ONE

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck
December 7, 2020 Board Meeting Minutes

(Agenda can be accessed by [clicking here](#); Supporting Materials by [clicking here](#))

Board Members Present

Alicia Ramon
Amy Brown
Anne Blake
Ari Ruttenberg
Ashlee Cunningham
Catherine Distelrath
Celia Thomas
Chioke Mose-Telesford
DaJuan Smith
Deloris Cortez
Donna Price
Eleanor Costa
Elizabeth Vasquez
Erica George
Gerald Curley
Joy Flood
Katie Zeiter
Ray Shipman
Sharyn Johnson
Shawntae Harris-Mintline
Tasha Gray
Ted Phillips
Terra Linzner
Vanessa Samuelson

Absent Board Members

June White

Excused Board Members

General Public

Amanda Sternberg
Brandon Mays
Curtis Smith
Denise Goshton
Derrick Toliver
Donald Montgomery
Donna Lyons
Edward Gardin
Emily Assenmacher
Emily Foreman
Gina Cavaliere
Jasmine Morgan
John Stoyka
Kaitie Giza
Kiana Harrison
Kimberly Benton
Laura Urteaga-Fuentes
Lindsey Bishop-Gilmore
Matthew Niemi
Matthew Tommelein
Nikita DeBrossard
Olivia Carter
Robin White
Rosie Jones
Shani Campbell
Sheila Salters
Thera Radney

Amy B. opened the meeting at 2:02pm with introductions – utilizing the chat box.

Executive Committee Report & Announcements:

Summary –

- Amy B. took some time to go over the webinar logistics: including the agenda, breakout rooms, and the presentations.
- The EC has been working with NIS around inclusion of people with lived experience. More information should be forthcoming in the near future.
- The January 2021 Board Meeting has been moved to January 11th due to the holiday.
- A group of stakeholders formed earlier in 2020 to plan for how to utilize ESG-CV Funding. In recent meetings, the team has decided to undergo an initiative to accelerate the housing of families in the Detroit CoC. Board members are encouraged to look out for an email from Shani Campbell (City of Detroit) with additional information and an invitation to an initiative kick-off meeting.

Consent Agenda

November Board Meeting Minutes

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- The floor was opened for questions. None were asked.
- Celia motioned to approve the November 2020 Board Minutes. Erica seconded the motion. Of the 16 voting members present, 13 voted in favor. 0 were opposed. 3 abstained. The motion passed.

FY2020 CoC Competition Update:

Summary –

- Amanda updated everyone that HUD has not released the FY2020 NOFA yet. Typically, the NOFA is released in the Spring and the CoC submits their application in it the Fall. HUD is looking at many other options to help providers - including canceling the competition and automatically renewing current grants. That would need to be approved by Congress. Locally, the CoC has moved along with the renewal process, reviewing and scoring renewals. The CoC is also moving forward with the new project funding process. The RFP for new project funding was released November 10th, for RRH, PSH, and CE. Applications are due Noon, January 8th.
- As we near 2021, things remain uncertain about renewal timelines. Three CoC-funded grant agreements end in the early months of 2021. Amanda has been in communication with these 3 projects and encouraged them to reach out to the local HUD field office for guidance. More information to come.

Next Steps –

- Amanda will keep everyone apprised of updates and continue providing guidance.

FY2020 CoC Planning Grant:

Summary –

- Tasha reviewed FY 2020 Planning Grant and provided everyone with more detail from her presentation last month. She briefly reviewed some of the information shared in November. In sum, the Planning Grant funds staffing, CoC operations, and other needs the CoC may have. It is used for much of the infrastructure of the CoC.
- Tasha spent some time explaining the timing of the grant term for the CoC Planning grant as it varies from other CoC-funded projects. HAND is currently spending the FY2018 planning grant, whereas standard CoC-funded projects are spending FY2019. FY2019 for the planning grant will not be available until January 2021.
- Historically, Detroit has been unable to apply for the full planning grant allocation available due to an inability to secure enough match. Tasha explained some of the strict requirements that HUD has around match which make it difficult to procure. Last year, the CoC Board and HAND rallied to gather additional match and were able to nearly double the allocation awarded to Detroit. Efforts to continue to increase available match will continue to be pursued. The increased funding for FY2019 was intended to be overlapped with FY18 to facilitate the hiring of 3 new staff in 2020 and 1 new staff in 2021. However, some roadblocks were encountered from HUD around implementation and the grants were not able to be spent concurrently. FY2019 will begin being spent in January 2021. HAND still intends to bring on new staff and increase CoC capacity – the timelines were just pushed out to begin in Q1 of 2021.
- Due to the NOFA not being released yet, as Amanda mentioned, the amount available for the FY2020 planning grant remains unknown. The operating term will begin in January 2022 should the application be approved. Tasha asked the CoC Board to begin considering what activities they would like to see funded with the new allocation.

Next Steps –

- The conversation will continue at the January Board Meeting. Updates from HUD will be communicated as they arise.

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

COVID-19 Updates

Summary –

- Terra L. updated the CoC Board on the impacts of COVID-19 on the homeless population in Detroit. In alignment with the surge across Michigan, the Detroit CoC has seen a sharp increase in cases as well. To illustrate, on Oct 1st, there was 1 person in the type 1 shelter (symptomatic), and 5 people in type 2 (COVID-positive). Conversely, at one point in November, the type 2 shelter (COVID-positive) had 90 people in isolation. It is expected to see similar, if not higher, numbers in December.
- A testing strategy has been implemented which tests all congregate homeless facilities every two weeks. Honu, a partner of MDHHS, is administering the tests. At least half of the shelters in Detroit have had at least one person impacted by COVID-19 throughout the initiative. This is intended to continue into 2021.
- The increased cases has put a strain on the system. Current policy dictated that a shelter with a COVID-positive case must not accept referrals for 14-days. The City of Detroit is working with the Detroit Health Department to revise this policy in light of new guidance and the impacts the policy has had on bed availability for persons entering our system. The new policy will continue to prioritize safety while ensuring that no one is denied shelter in the upcoming winter months. Shelters have also been reminded of the importance to continue to accept walk-ins while following proper social distancing and cleaning protocols.
- An RFP for additional ESG-CV funding has been released. Applications are due in December and funding decisions will be made in early 2021.
- Vaccine planning is also underway. The homeless population will be prioritized with other vulnerable groups. DHD is partnering with MDHHS and working to divide congregate facilities into PODs – points of distribution – for the vaccine. More information will be shared as it becomes available.

Next Steps –

- Terra will email everyone additional details about the new quarantine policy, the vaccine PODs, and the opportunities for funding.

2021 Point-in-Time Count Methodology

Summary –

- Kaitie reminded the board that the Point-in-Time (PIT) Count is a tally of persons experiencing homelessness on a single night in January. HUD requires that Continuums of Care (CoC's) conduct an annual count of persons experiencing sheltered homelessness. CoC's must also conduct a bi-annual count of unsheltered persons experiencing homelessness. January 2021 is the next required year for the unsheltered count. Each count is planned, coordinated, and carried out locally. In Detroit, the unsheltered PIT has typically had two main components: a street count and next day interviews.
- In light of the ongoing pandemic, HUD released guidance for the 2021 unsheltered count which encourages methodological changes to prioritize the safety of clients, staff, and volunteers by minimizing possible transmission. Kaitie explained that there are a number of different modifications that are allowable, including a waiver to forgo the count altogether.
- There is a planning team that has been meeting to plan for the 2021 PIT Count. It includes persons from HAND (CoC Lead and HMIS Lead), the City of Detroit, Community Solutions, and Pope Francis Center. Kaitie talked the board through the various considerations the team has been working through – including potential transmission, staff capacity, HUD guidance to minimize volunteers, state guidance to minimize face-to-face interactions, and how to ensure the data collected is accurate and representative. In light of these things, the planning committee recommended to the CoC Board that modifications be made to the 2021 methodology to prioritize safety and minimize COVID-19 transmission. *The Preferred method:* Seek HUD approval to forgo the unsheltered PIT for 2021 but do rigorous data cleaning to more accurately be able to use HMIS to understand how many persons are experiencing unsheltered homelessness. The CoC will also continue current street outreach efforts to link unsheltered persons to shelter and resources. *Alternative method:* If HUD doesn't approve forgoing the

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

unsheltered count, the planning team recommends that Detroit do a targeted headcount at known congregate locations, working closely with Street Outreach and also forgoing the next day interviews.

- Amanda S. added that HUD is amenable to forgoing the unsheltered count. As far as scoring for future competitions, HUD does not currently have information due to it being tied to the current unknown NOFA information. However, it is unlikely that HUD would penalize those who submitted modification requests.

Decision –

- Gerald motioned to approve the Detroit CoC modifying the 2021 Unsheltered PIT Methodology to prioritize safety and minimize COVID-19 transmission and to grant the PIT Planning Committee discretion in determining the final modifications necessary. Eleanor seconded the motion. Of the 21 voting members present, 18 voted in favor. 0 were opposed. 3 abstained. The motion passed.

Next Steps –

- The PIT Planning Team will apply to HUD for a waiver and will keep the CoC Board apprised of the outcome. The sheltered PIT Count and the HIC will be conducted as normal in 2021. These efforts are led by the HMIS team.

CAM Prioritization – Transitioning to Full Implementation

Summary –

- Catherine D. explained that in September 2019, the CoC Board approved changes to the prioritization process which were intended to minimize resource gaps that had arisen in the past. Prioritization is a process by which the CoC's housing resources are prioritized for the most vulnerable. Upon approval, a partial implementation (50% in the old prioritization and 50% in the new prioritization) of the new prioritization process was begun. Among other things, the new process allowed for non-chronically homeless persons who scored for PSH to be referred to RRH if no PSH resources were available. Data was collected throughout implementation and monitored/analyzed by the CAM Governance Committee. The Board is now being asked to approve the CAM Governance Committee's recommendation to move the CoC from "partial implementation" of the prioritization process to "full implementation in April 2021.
- CAM Governance found the following in their data tracking: (1) The overall goal of shifting prioritization to minimize gaps is being accomplished; (2) Survey data from RRH providers and clients rated clients in the higher acuity group as having slightly higher service needs at the beginning of the program, but overtime the needs decreased in the RRH programs; (3) Clients in both acuity groups are being housed at similar rates; (4) Demographics monitoring showed that more single adults are being served than families under the new prioritization.
- Attendees were assigned to breakout groups where they were able to share feedback and ask questions based on the Committee's recommendations.

Next Steps –

- Catherine is going to compile the breakout room notes for the CAM Governance Committee to review. The conversation will continue and the board will be asked to vote in January 2021.

2021 Planning

Summary –

- Kaitie G. announced the results of the 2020 Board Elections. Celia and Amy were re-elected into their Homeless Service Provider seats and three new Member-at-Large were elected – Donna Price (Detroit Action Commonwealth), Chioke-Mose Telesford (Mayor's Office for Workforce Development and Detroit at Work), and Ray Shipman (Community Health Awareness Groups). Two appointed seats were recently filled as well – June White with Detroit Wayne Integrated Health Network and Katie Zeiter with Michigan Dept. of Health and Human Services.

Detroit Continuum of Care | Board of Directors

Working to Equitably End Homelessness in Detroit, Highland Park, & Hamtramck

- There will be an orientation series for the new Board Members running from January to April 2021. They will occur on the Fridays preceding the board meeting from 10:30 am to 12:30 pm. Everyone is welcome.
- Kaitie shared a folder with the CoC Board which contained important documents for 2021. There is a calendar of important events that should remain on the Board's radar (including meetings, funding dates, trainings, and important systems work). The New Board Member Orientation Plan was shared for reference as well. Lastly, blank Conflict of Interest Forms and Board Member Agreements were made available. These will be due in February 2021.

Next Steps –

- Kaitie will continue to update everyone.

Amy B. closed the meeting at 4:27pm. *The next meeting will be on Monday, January 11, from 2 – 4:30pm. Location will continue to be virtual due to COVID-19.*

ATTACHMENT TWO

2020 Detroit CoC Board Meeting Attendance

Board Member	January	February	March	April	May	June	July	August	September	October	November	December	Total Present	Total Excused Absence	Total Unexcused Absence
Anne Blake	P	P	E	P	P	P	P	P	P	P	P	P	11	1	0
Amy Brown - Chair	P	P	P	P	P	P	P	E	P	P	P	P	11	1	0
Deloris Cortez	C	P	P	E	P	E	P	P	U	P	U	P	7	2	2
Eleanor Costa	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Ashlee Cunningham	P	P	P	P	P	E	P	P	P	P	E	P	10	2	0
Gerald Curley	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Catherine Distelrath	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Joy Flood	P	P	P	P	P	P	P	E	P	P	P	P	11	1	0
Erica George	P	P	P	P	P	P	P	P	P	U	P		11	0	1
Tasha Gray	P	P	E	P	P	P	P	P	P	P	P	P	11	1	0
Shawntae Harris-Mintline	C	P	P	P	P	P	E	E	E	E	E	P	6	5	0
Sharyn Johnson	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Lindsey Kinsinger	P	P	P	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5	0	0
Terra Linzner	P	P	P	P	P	P	P	U	P	P	P	P	11	0	1
Ted Phillips	P	P	P	E	P	P	P	P	P	U	U	P	9	1	2
Alicia Ramon	P	E	P	P	P	P	P	P	P	P	U	P	10	1	1
Vanessa Samuelson	P	P	E	P	P	P	P	P	P	P	P	P	11	1	0
Mary Sheffield (Ari Rettenburg)	P	P	P	P	U	E	U	P	P	E	P	P	8	2	2
DaJuan Smith	P	P	P	P	P	P	P	P	P	P	P	P	12	0	0
Paulette Smith	P	P	P	P	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4	0	0
Celia Thomas	P	P	P	P	P	P	P	U	P	P	P	P	11	0	1
Elizabeth Vasquez	C	P	P	P	U	U	U	P	P	P	U	P	7	0	4

Codes:
P = Present
E = Excused Absence
U = Unexcused Absence
C = Call In (not allowed after Jan 2020)

Board member attendance and timely notification of absences is vital in ensuring that we are able to reach quorum at our meetings. Per the governance charter, our attendance policy is as follows: *“Members of the Detroit CoC Board may remove a Board member (elected or appointed) who is absent for two (2) Board regularly scheduled meetings in any twelvemonth period. Unexcused absences from special meetings will generally not be considered in this calculation but may be included as appropriate. Absences are considered excused if the CoC Board Chair is notified within 8 hours of the meeting via phone, e-mail, or letter.”*

In order to be considered excused, please send written notice to the Board Chair (abrown@noahprojectdetroit.org), Secretary (jebaugh@swsol.org), and the CoC Coordinator (kaitie@handetroit.org) at least 8 hours before the meeting commences. After one unexcused absence, the board member will be sent a warning notification. If during that calendar year, the board member has an additional unexcused absence, they will be removed.

ATTACHMENT THREE

Executive Committee

DECEMBER 2, 2020 | 3-4PM | WEBINAR

MINUTES

Attendance

Executive Committee Members: Amy Brown, Celia Thomas, Vanessa Samuelson, DaJuan Smith

System Partners: Laura Urteaga-Fuentes, Tasha Gray, Kaitie Giza, Catherine Distelrath, Lindsey Bishop-Gilmore, Gerald Curley

Time	Agenda Item & Notes	Presenter/ Facilitator	Supporting Materials
3:00 pm	<p>1. Prioritization Discussion Planning for December Board Meeting</p> <p>Summary: Catherine reviewed the logistics for the Prioritization discussion. The plan is to have a 20-minute presentation, 20 minutes in the breakout rooms, and 5 minutes to debrief after. Catherine briefly reviewed the content of the presentation as well. The Executive Committee provided feedback.</p> <p>Next Steps: Catherine will coordinate with facilitators and notetakers to finalize preparations for Monday.</p>	Catherine Distelrath	Breakout Room Instructions
3:34 pm	<p>2. December Board Meeting</p> <p>Summary: The Executive Committee reviewed final logistics in preparation for the CoC Board Meeting on Monday. Tasha provided a brief update about the shape of the CoC Planning Grant Conversation.</p> <p>Next Steps: The Board Packet will go out today. Slides are due to Kaitie by COB tomorrow.</p>	Kaitie Giza	December Board Meeting Agenda
3:30 pm	<p>3. 2021 Planning</p> <p>Summary: Kaitie shared drafts for the 2021 Board Calendar and 2021 New Board Member Orientation Plan with the Executive Committee. The Executive Committee provided feedback on both documents. This prompted a desire for the Executive Committee to revisit items that have fallen off the radar in recent months. This will be discussed at the next meeting.</p> <p>Next Steps: The feedback will be incorporated prior to being shared in the packet.</p>	Kaitie Giza	2021 Calendar; 2021 Orientation Plan

Executive Committee

DECEMBER 9, 2020 | 3-4PM | WEBINAR

MINUTES

Attendance

Executive Committee Members: Amy Brown, Vanessa Samuelson, DaJuan Smith, Celia Thomas

System Partners: Kaitie Giza, Lindsey Bishop-Gilmore, Tasha Gray, Catherine Distelrath, Gerald Curley, Jasmine Morgan, Laura Urteaga-Fuentes

Time	Agenda Item & Notes	Presenter/ Facilitator	Supporting Materials
3:00 pm	<p>1. December Board Meeting Debrief</p> <p>Summary: The Executive Committee debriefed the December Board Meeting. Overall, members felt the meeting was well-structured and contained valuable information. The group agreed that the breakout rooms need to be earlier in the meeting to ensure folks have steam for the conversation. There seems to be a delicate balance between sharing all the relevant content necessary and making presentations too long.</p> <p>Next Steps: The Executive Committee should consider ways to provide breaks in the midst of the meeting.</p>	Amy Brown	None
3:10 pm	<p>1. January Board Meeting</p> <p>Summary: The Executive Committee discussed the agenda for the January Board Meeting. 30 minutes will be devoted to introductions for the new Board Members. We will return to the conversation on values in January as well.</p> <p>Next Steps: Amy is going to research ways to make the introductions engaging. Board docs are due by January 4th. The packet will be delivered on the 6th. Slides are due by the 7th.</p>	Kaitie Giza	January Agenda
2:28 pm	<p>1. January General Membership</p> <p>Summary: The Executive Committee reviewed and approved the agenda for the January General Membership Meeting.</p> <p>Next Steps: The meeting will be on the 19th.</p>	Kaitie Giza	January Agenda
3:35 pm	<p>1. Future EC Meeting Planning</p> <p>Summary: The Executive Committee spent some time identifying and reviewing items that have fallen off the radar.</p> <p>Next Steps: Amy will compile a list and will work to develop a plan to prioritize and address the various items or to delegate them to other entities.</p>	Amy Brown	None
3:42 pm	<p>1. MSHDA ESG-CV-2 Funding</p> <p>Summary: Jasmine explained that MSHDA has allocated a second round of MSHDA ESG-CV Funds. Detroit has been awarded \$501,437. Jasmine reviewed the rapid timeline for the application. Jasmine then went on to</p>	Jasmine Morgan	MSHDA ESG-CV Proposal

	<p>review the proposal for how to allocate the funding. The Executive Committee discussed the proposal.</p> <p>Decision: DaJuan moved to approve the recommendation. Vanessa seconded the motion. The recommendation passed.</p> <p>Next Steps: HAND will move forward with finalizing and submitting the application to MSHDA.</p>		
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ATTACHMENT FOUR

FY2020 CoC Competition Update

January 11, 2021

The COVID relief bill, passed by Congress in late December, includes language that will impact the FY2020 CoC Competition. As of January 4, we continue to wait for further details from HUD on the next steps, however the following is what is currently known and unknown:

The Current Knowns

- Projects that received funding in the FY2019 competition (ie, all our current projects) will be renewed non-competitively for FY2020.

The Current Unknowns

Until further guidance is provided from HUD, the following remain unknown:

- When the Notice of Funding Availability (NOFA) or additional information or guidance from HUD will be released.
- How much funding, if any, is available for new projects.
- How the delay in the FY2020 competition will impact the FY2021 competition.

Local Competition

- **Renewal Projects:**
 - The appeals process for renewals has been completed. The CoC board made decisions on the Appeals Committee recommendations at the October board meeting
 - All renewal projects have been asked to submit responses to application items that were temporarily “set aside” earlier this spring. Responses have been submitted and are being reviewed.
 - At this point, we are awaiting information from HUD on any next steps needed for renewal projects.
- **New Project Request for Proposals:**
 - A Request for Proposals (RFP) was released on November 10 inviting agencies to apply for new or expansion PSH, RRH, or CE-SSO, in alignment with the May CoC board decisions regarding new project funding priorities.
 - An informational webinar was held on November 16. The webinar was recorded and posted on HAND’s website for agencies to view later as well.
 - Applications are due by 12:00 PM on January 8.

TIMELINE AND ACTIVITIES TO DATE	
February 3	Board approved renewal project evaluation criteria
March 20	Webinar for renewal grantees (in lieu of in-person meeting)
April 22	Board approved modified renewal project criteria
April 24	Modified renewal application material distributed and posted
May 4	CoC Board approved new project priorities and evaluation criteria
May 29	Renewal application materials submitted
June 1	CoC Board approved recommended preliminary reallocation policies
August 14	Renewal project scores provided to agencies
August – September	Renewal appeals process
November 10	New Project RFP released
January 8, 2021	New project applications due to HAND
January – March 2021	New project funding decisions made (pending additional information from HUD)

ATTACHMENT FIVE

Select FY2020 CoC Renewal Project Average Scores for Permanent Supportive Housing (PSH) Projects

Presented to CoC Board of Directors

January 11, 2021

This document provides overall average performance of CoC funded Permanent Supportive Housing (PSH) projects on select scored components used in the FY2020 CoC competition. The February CoC board meeting will review average performance for CoC funded RRH and TH projects.

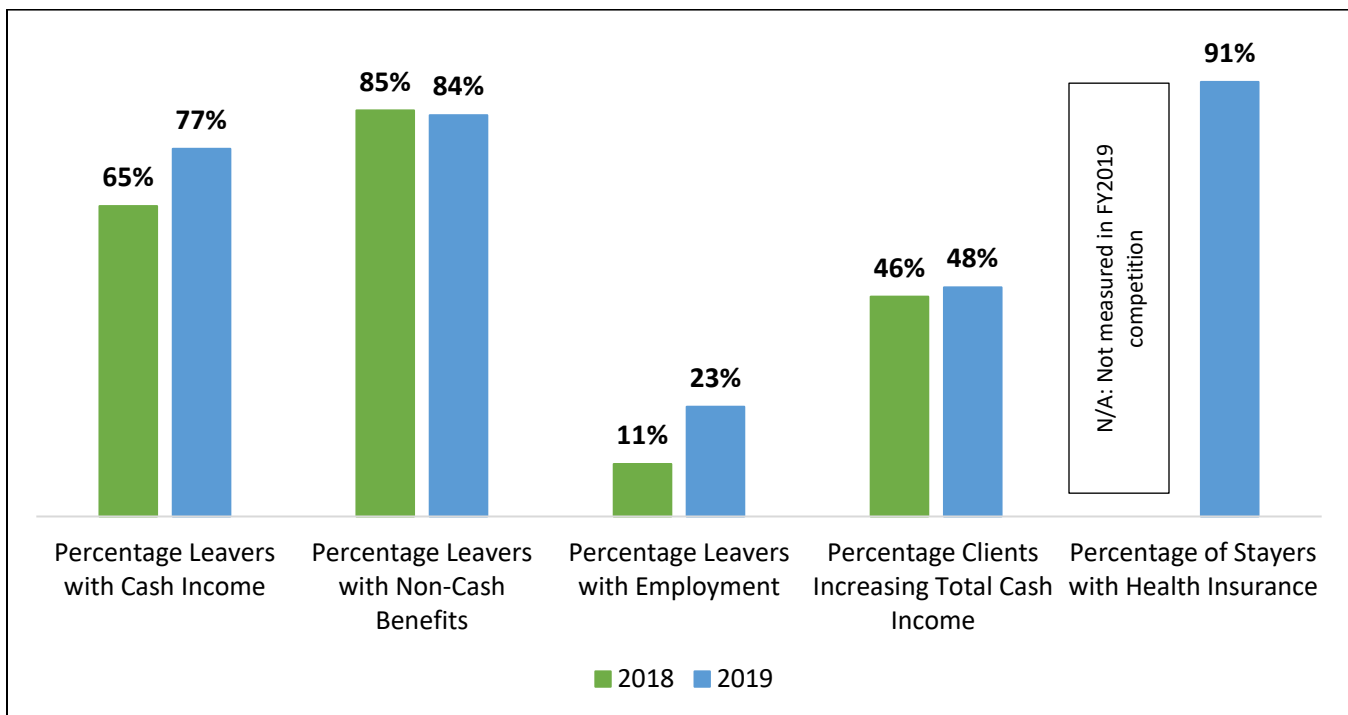
To show changes in performance, a comparison is also made to average performance from the FY2019 competition. When considering the dates in these charts, it is important to note the following:

- **2018:** The look-back period used to evaluate projects in the 2019 competition
- **2019:** The look-back period used to evaluate projects in the 2020 competition

Overall average project performance is one piece of information used to set future evaluation expectations. It will be important to recall that as the FY2021 competition will look back on 2020, the impact that COVID-19 had on our providers ability to meet some of these metrics must be taken into consideration.

Component #1: Mainstream Resources and Employment

Average PSH Project Performance 2018 to 2019 on Income and Employment Measures

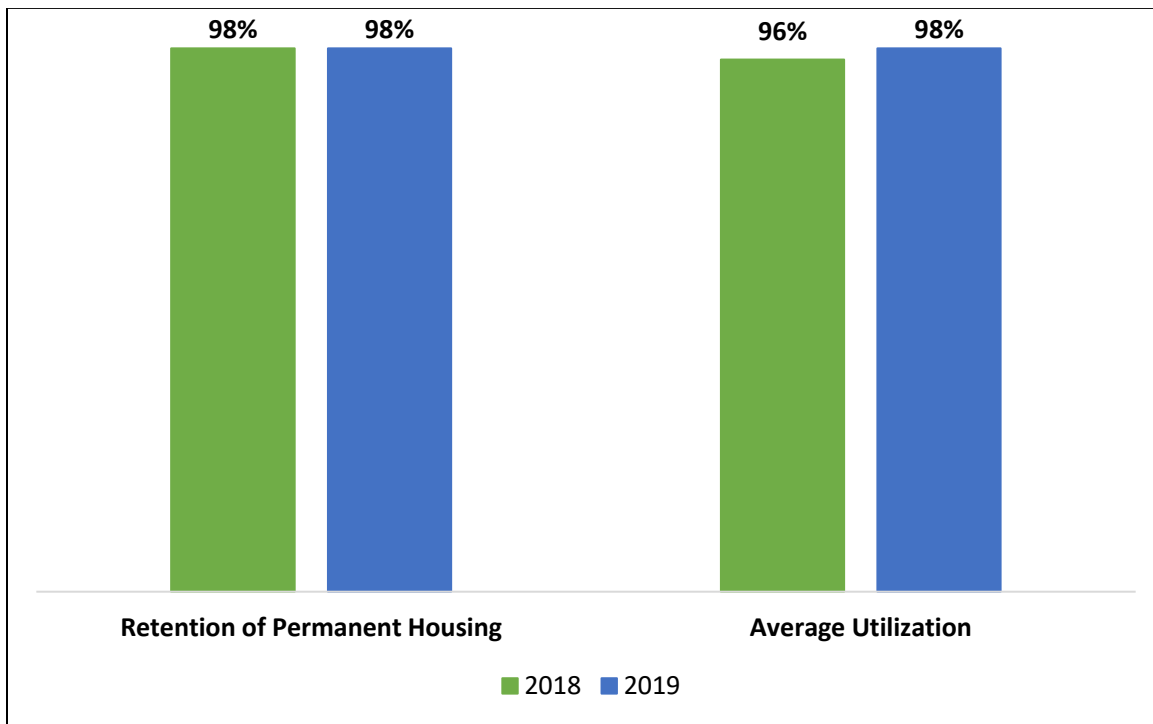


Analysis

- In general, PSH performance improved for these measures.
- Leavers with Employment:
 - As the CoC increasingly targets PSH to high acuity populations who may be challenged to secure employment, overall performance for PSH on this metric may remain low.
 - Ties to System Performance Measures
- Percentage of Clients Increasing Total Cash Income:
 - This metric looks at persons who increase their cash income (employment or benefits) during their stay in the program.

- Ties to System Performance Measures
- New PSH metric: PSH projects were measured on the extent to which persons who were still housed by the project as of the end of 2019 had health insurance. Overall, the majority of clients (91%) had health insurance.

Component #2: Housing Performance and Quality



Analysis

- Retention of Permanent Housing: Overall percentage of people in PSH who remain in PSH or exit to other permanent housing
 - Across the board, CoC PSH projects continue to perform well in helping people retain their permanent housing.
 - This metric ties to the System Performance Measures.
 - Individual project performance rates below.
- Average Utilization:
 - In general, CoC PSH projects have operated at high utilization rates for the past two years.

New Housing Performance and Quality Measures for PSH

Length of Time to Housing

- Using HMIS data, projects were evaluated on the length of time it took to house a person from program entry date to housing move in date for persons served in 2019.
- Different standards were used based on the project type, as it is known that certain project types (such as project-based projects) take longer to move people in than other types (such as SROs).

<i>Project Type</i>	<i>Average Length of Time</i>
SRO	12.5 days
Project-Based (non-SRO)	49 days
Scattered Site	34.2 days

Analysis:

- Overall, PSH projects are making efforts to move people into housing as quickly as possible. Work is also underway with the PSH workgroup to further understand steps that can be taken to shorten the length of time to move people into housing.

Program Availability

- Projects were asked to indicate the extent to which supportive service staff, including on-call crisis staff, are available for clients outside of typical business hours.
- This metric mirrors one of the elements in the CSH Dimensions of Quality Self-Assessment Tool
- The greater staff availability, the more points a project could earn

Response Options	% programs responding to given response option
24 days/7 days a week	65%
8AM – 5PM, Mon – Fri, some weekends	19%
9AM - 5PM, Mon – Fri	15%

Analysis

- A slight majority of programs reporting having 24/7 staff availability.
- Staff availability may be one dimension of quality addressed individually with programs as a part of the PSH quality work.
- This was a self-reported metric in the application.

Facilitation and Tracking Referrals

- Providers were asked to respond yes or no to the following question:
“The... service provider facilitates and tracks referrals, and in some cases transportation, to community service providers for tenants including, at a minimum, behavioral healthcare, primary healthcare, substance abuse treatment and support, employment services, and benefits assistance”.
- This metric mirrors one of the elements in the CSH Dimensions of Quality Self-Assessment Tool

Response Options	% programs responding
Yes	100%
No	None

Analysis

- All PSH providers responded affirmatively to the question.
- This was a self-reported metric in the application.

Tenant Satisfaction

- Providers were asked to indicate, using the response options below, the percentage of tenants reporting satisfaction with their housing.
- This metric mirrors one of the elements in the CSH Dimensions of Quality Self-Assessment Tool

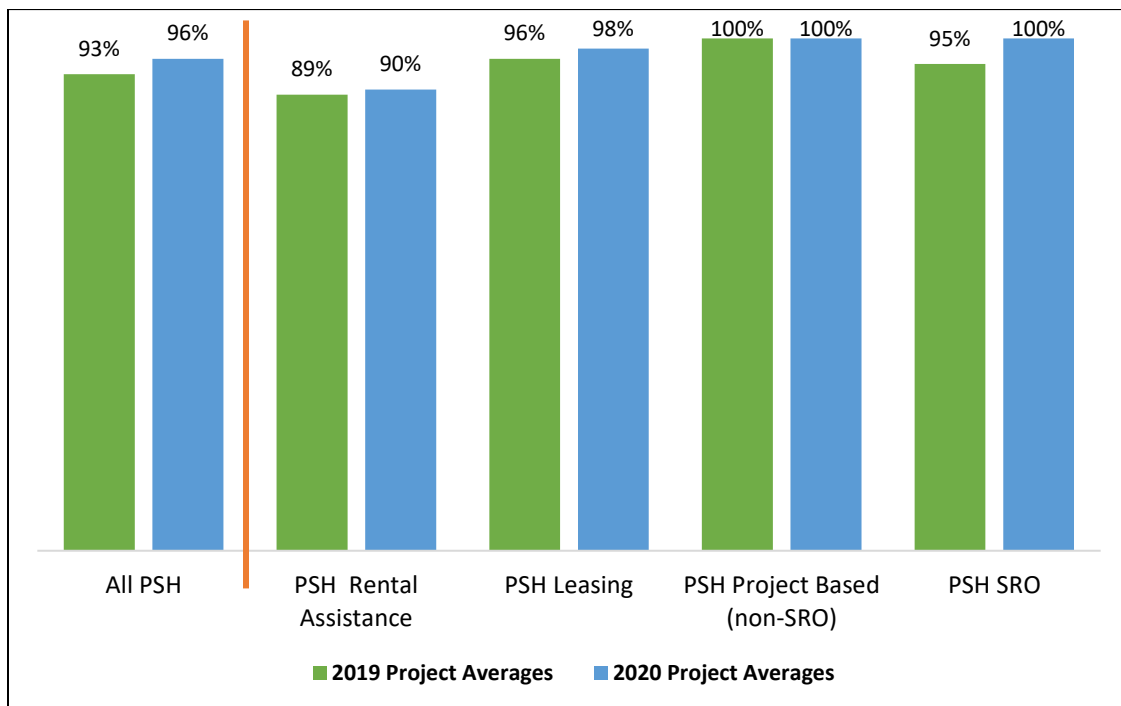
Response Options	# of programs responding (out of 28)
75% or more clients reported satisfaction	27/28
60 – 74% clients reported satisfaction	
<60% clients reported satisfaction	
Agency does not currently assess for tenant satisfaction	1/28

Analysis

- Follow up will be had with the one provider who responded “agency does not current assess for tenant satisfaction”.
- This was a self-reported metric in the application.

Component #3: Spending Rates

The chart below gives the average spending rates for PSH projects for the 2019 and 2020 local competition. The chart additionally breaks down the spending rates by the PSH project type, to illustrate there are slightly different trends in spending based on the type of PSH project. Definitions of the different project types are provided below.



Project Types:

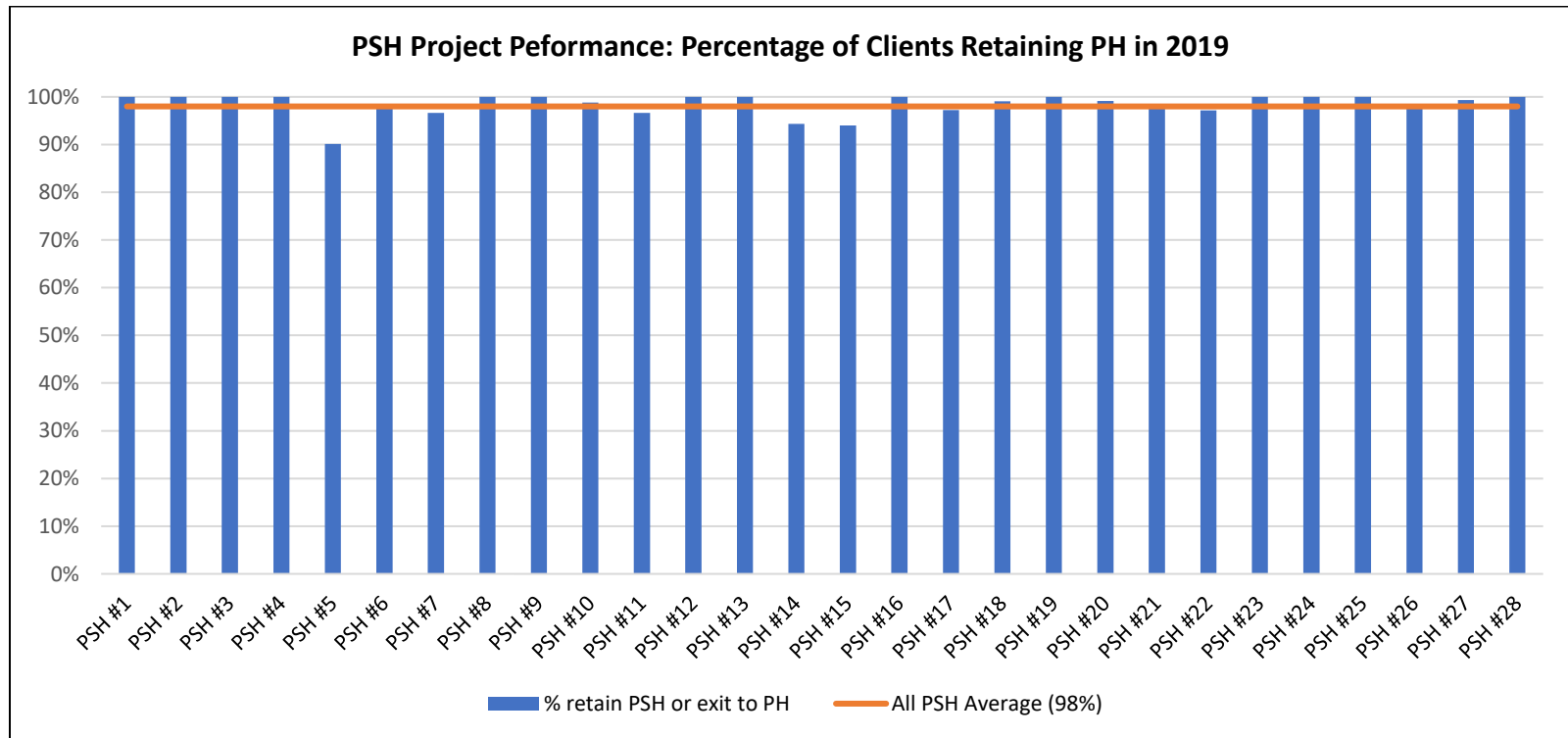
- PSH Rental Assistance: Project has a rental assistance budget line and rents units scattered throughout the community. These include legacy “Shelter + Care” projects that only receive rental assistance. Newer rental assistance projects will have both rental assistance and services budget lines.
- PSH Leasing: Project has a leasing budget line and master-leases units scattered throughout the community.
- PSH Project Based (non-SRO): These are site-based projects that typically also receive Low Income Housing Tax Credits (LIHTC). They receive CoC funding to support operations and services
- PSH SRO: Single Room Occupancy projects that receive CoC funding to support operations and services.

Analysis

- Overall, PSH projects have historically had high rates of spending down their grants.
- Due to how the projects are structured, PSH rental assistance projects (legacy “Shelter Plus Care” projects) historically are more likely to be unable to expend all their grant funds. This is not unique to Detroit but is commonly seen in all CoC PSH rental assistance projects.

Housing Outcomes for Individual PSH Projects

The chart below shows the performance of individual PSH projects in that project's rate of households served in 2019 who retained their PSH placement or who moved to other permanent housing as compared to the overall project type average. As can be seen, overall, CoC funded PSH projects performed very well on this measure over the course of 2019.



ATTACHMENT SIX

Prioritization Policy Implementation

CoC Board Meeting – 1.11.21

Recommendation for CoC Board

Move from “partial implementation” of the new CAM prioritization process to “full implementation” effective April 1, 2021 with the conditions and recommendations detailed below.

Conditions (CAM Governance Committee responsible)

- By April, 2021, the CAM Governance Committee will approve a case review process, which will include the possibility of transitioning people from RRH to PSH.
 - In July, 2021 (18 months following the launch of “partial implementation”) the CAM Governance Committee will review data comparing housing outcomes (ie. have people remained housed?) for people housed in RRH programs under the new prioritization process compared to the old process and consider any further actions based on the data.
-

Recommendations (CoC Board responsible)

- Under the new prioritization process, a greater proportion of singles are being referred to RRH than families. We recommend that if the CoC and/or City of Detroit fund any new RRH projects in the coming months, they consider targeting some of the new projects to serve families.
- Rapid Re-housing providers continue to express concerns about serving a more vulnerable population in their programs. To address this, we recommend that: 1) by January, 2021, the CoC begin work across committees to focus on programmatic and system level improvements associated with RRH; 2) additional work be done by the CoC to strengthen cross-system partnerships, in particular with the mental health and workforce systems.

Additional Findings (for further consideration)¹

- Lack of shared understanding of the purpose of prioritization in Coordinated Entry
- The CoC does not have enough housing resources to meet the needs of all people experiencing homelessness (this is a long-known fact, but came up a lot throughout the process of shifting the prioritization policy)
- Further analysis of data broken out by race (and other demographics) should be used to understand how various populations and subpopulations are being served (or not being served) within the CoC.
- Further conversation should be had about how to determine what is fair and equitable in terms of resource distribution.

¹ These items were added specifically by the CAM Lead Agency after further reflection on the process of shifting the prioritization policy. While they were not directly generated by the CAM Governance Committee, they resulted from much conversation with CAM Governance Committee and other committees and workgroups, and the CAM Lead Agency felt it was important to include them as additional findings for further discussion.