



HOMELESS ACTION NETWORK OF DETROIT

YHDP Request for Proposals

Availability of New Project Funding for
Youth Homelessness Demonstration Program Projects

August 16, 2022

Meeting Logistics

Mute yourself unless actively speaking

We will hold Q&A at the end

You can ask questions in the chat throughout as well

Materials and recording will be posted on our website



HOMELESS ACTION NETWORK OF DETROIT

Presentation Overview

Welcome, Logistics and Acronyms
Overview of YHDP and the YHDP Process
Amount and types of new project funding available
Target Population
Funding Timeline
Eligible Costs
Applicant and project requirement <i>Includes brief primer on HMIS and Coordinated Entry</i>
YHDP Priorities
Application Highlights
Budget Primer

Commonly Used Acronyms

YHDP	CCP	YAB	HUD	CoC
Youth Homelessness Demonstration Program	Coordinated Community Plan	Youth Action Board	Department of Housing and Urban Development	Continuum of Care
HAND	CE and/or CAM	HMIS	TAC	CoC
Homeless Action Network of Detroit	Coordinated Entry Coordinated Assessment Model	Homelessness Management Information System	Technical Assistance Collaborative	Continuum of Care
PSH	TH-RRH	YYA	NOFO	RFP
Permanent Supportive Housing	Transitional Housing - Rapid Re-Housing	Youth and Young Adults	Notice of Funding Opportunity	Request for Proposals



Website Resources

www.handetroit.org/yhdp-funding

You can find the following:

- RFP
- Link to application portal
- Budget spreadsheets
- Today's webinar materials
- New applicant webinar – “Applying for Continuum of Care or YHDP Funding: What to Expect”
 - held on June 1
 - May find it helpful if you are not familiar with Continuum of Care (CoC) funding



What is YHDP?

*Funding opportunity and
a community process*

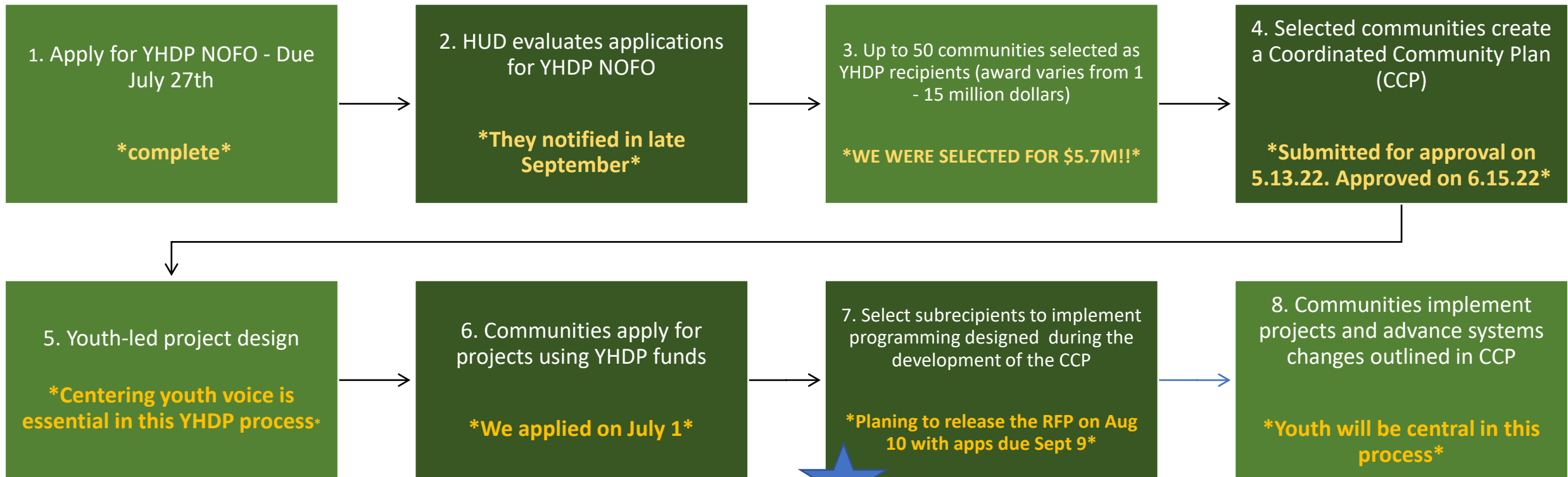


The Youth Homelessness Demonstration Program, YHDP, is a HUD-funded project for cities to substantially work towards addressing and ending youth homelessness



The YHDP includes a Coordinated Community Plan and strategic efforts to improve the local homeless response system

Where are we at in the process?



Developing our Coordinated Community Plan

What our process consisted of:

- Youth centered process design and implementation
- Weekly planning sessions
- Coordination with technical assistance to foster collaboration with education stakeholders, train and empower youth, and navigate the planning process
- Deep dive into data
- Held 18 listening sessions on special topics related to youth homelessness
- Held three stakeholder convenings, with the first led by our YAB
- Held four cross-system convenings with JJ, CW, and Education
- Held numerous one-on one conversations with providers and key stakeholders

Our plan was approved by HUD on June 15, 2022!



HOMELESS ACTION NETWORK OF DETROIT

Vision to End Youth Homelessness

Our shared Mission and Vision is for **youth and young adults voices to be centered and elevated** in our collective efforts towards building an **equitable and inclusive** community where youth and young adults **of all backgrounds** (LGBTQ+, BIPOC, parenting, etc.) have access to:

- safe, stable, and affordable housing;
- supportive services that use a community coordinated response to offer educational and employment opportunities;
- spreading awareness and resources through building permanent connections; and
- any other resources and services that ensures **youth homelessness is rare, brief, and non-recurring.**



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High-Level Overview of Goals



Prevention



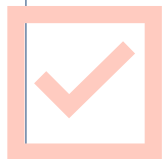
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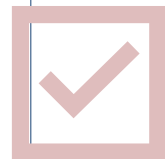
Stable Housing



Education &
Employment



Health & Well-
being



Sustainability

How Detroit plans to use the 5.7M:

Of the 5.7M awarded, Detroit has committed the following for system improvements:

Amount	Use
\$574,220	Compensating youth for participation in YHDP processes, dedicating staff positions to advance the work (including a position for a youth), process management costs
\$515,522	Improving the way youth access the homeless response system and are prioritized for resources – including efforts to identify youth and connect to support.
\$180,888	Data collection, management, and analysis – ensuring we have the infrastructure to track and measure our progress toward our goals.

This funding was directly allocated and not available for application

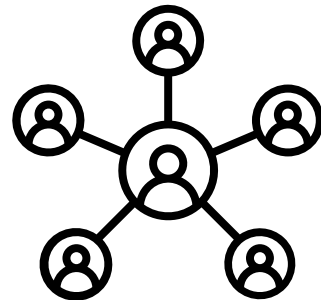
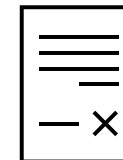
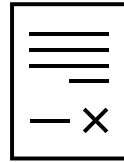
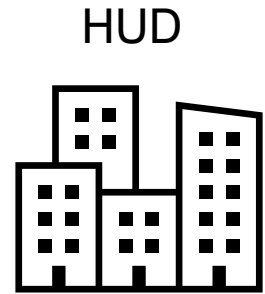


Amount of Funding Available for Applications

Applications will be considered for the following projects:

Project	Overview	Budget
Permanent Supportive Housing	Permanent housing assistance with wrap around case management and support.	\$711,507
Transitional Housing-Rapid Rehousing (TH-RRH)	Youth will have access to a 24-hour crisis bed with a pathway to up to 3 years of housing assistance and wrap around supports.	\$2,696,311
Crisis Mental Health Team	Peer supports and mental health professionals will be immediate responders to calls from young people experiencing mental health crises that are affecting their housing stability.	\$903,626

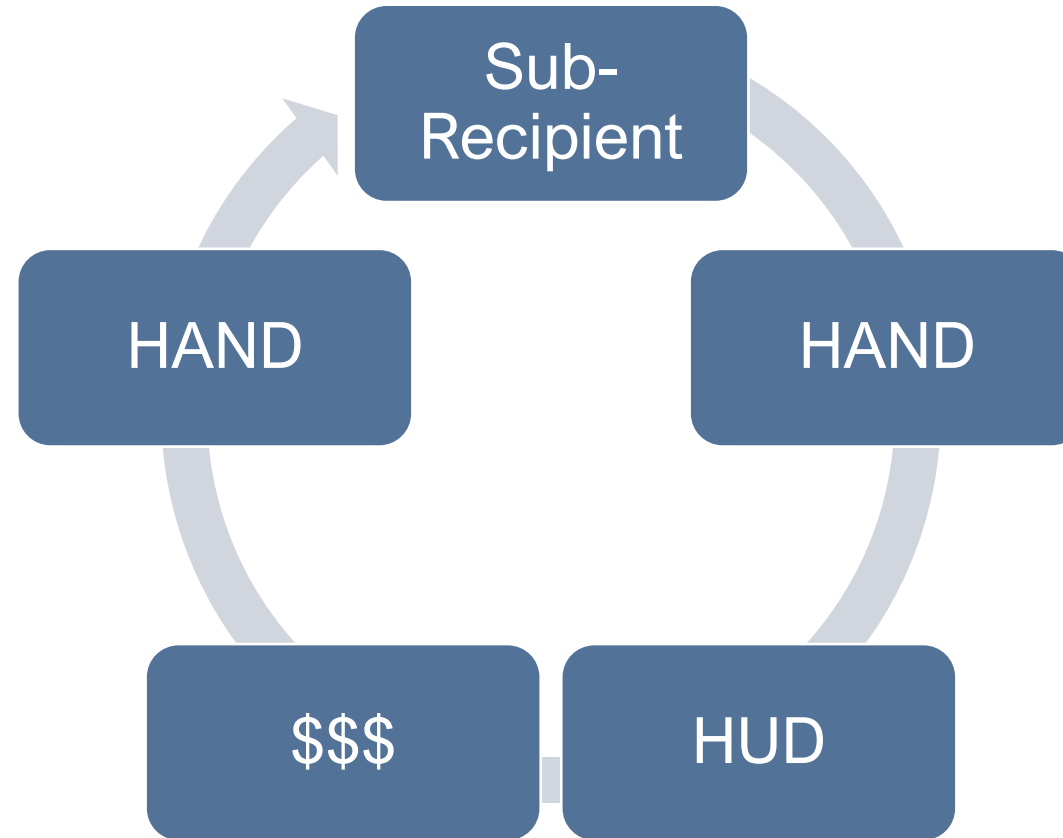
Recipient/Sub-recipient Relationship: Contracting



Sub-recipients



Recipient/Sub-Recipient Relationship: Payments



Additional Application Details

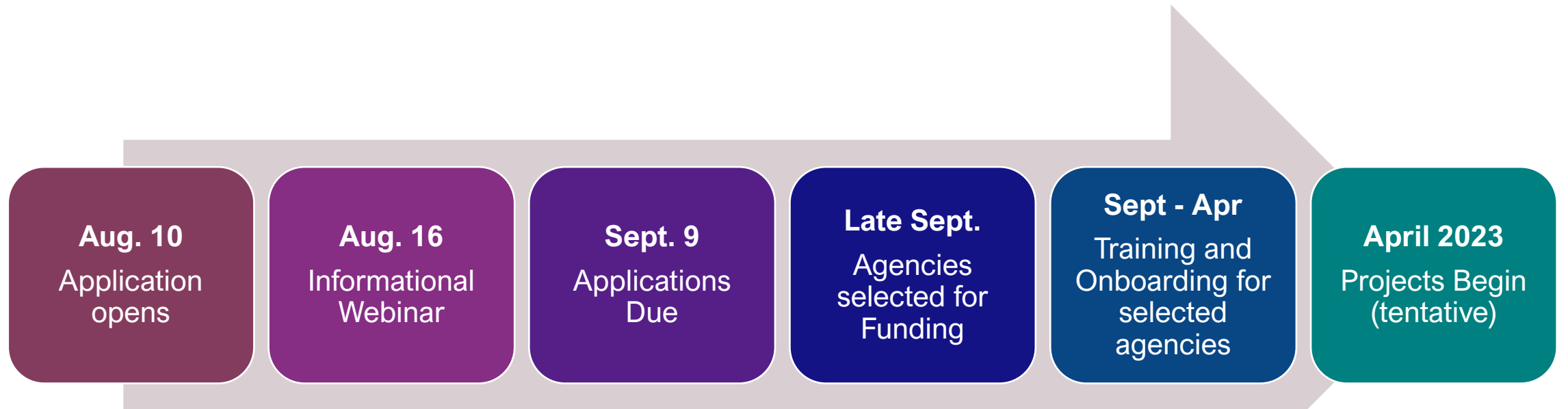
- The eligible project types, project design, and funding allocation were developed by the YAB and community in the CCP process
 - Applicants must honor the spirit of the community's vision
 - Some elements of the community design are non-negotiable. Those will be called out within the application
- Agencies can only apply for new projects
 - cannot use YHDP funding for expansion projects
- An organization may submit more than one proposal
 - Must submit a new application in the portal for each proposal
- Link to the portal is on HAND's website:
www.handetroit.org/yhdp-funding

Target Population

- Applications will *only* be accepted for those serve youth and young adults (up to age 24)
 - All other applications will not be considered
- Our YAB has highlighted that many youth have unique needs. Agencies who can demonstrate they equipped to serve a diverse population of youth will be more competitive.
- The YAB has particularly elevated how essential is that new programming be safe and affirming for LGBTQ+ youth and youth of diverse SOGIE (sexual orientation, gender identity and expression)



Application Timeline



Allowable Costs

Budget Lines	PSH (Scattered-Site)	PSH (Project-Based)	TH-RRH		Crisis Mental Health
			RRH portion	TH portion	
Rental Assistance	Yes (TBRA or SBRA only)	Yes (SBRA or PBRA only)	Yes (TBRA only)	Yes (TBRA, SBRA or PBRA)	No
Leasing	Yes	Yes	No	Yes	No
Leased Units	Yes	Yes	No	Yes	No
Operating	Yes	Yes	No	Yes	No
Supportive Services	Yes	Yes	Yes	Yes	Yes
*HMIS	Yes	Yes	Yes	Yes	Yes
Administrative Costs	Yes	Yes	Yes	Yes	Yes

Applicant Requirements

- Eligible Applicants:
 - Nonprofit Organization; or
 - State or local government; or
 - Public housing agencies
- Current recipient or sub-recipients of CoC funding must be in good standing with HUD
- Opportunity for smaller organizations to partner



General Requirements for All Project Types

- Housing First
 - Few/no programmatic barriers to housing entry
 - Low-barrier admission policies (ie, “screen in” vs “screen out”)
 - Rapid and streamlined entry into housing
 - Voluntary supportive services used to engage and support the youth to ensure housing stability
 - Tenants have full rights, responsibilities, and legal protections
 - Eviction and termination prevention policies and practices

General Requirements for All Project Types

- CoC Written Standards and Existing PSH and RRH P&Ps
- Continuum of Care Regulations
- Enrolling participants within 3 months of project start date
- Cannot supplant funding from existing programs
- Assessment fee
- Participation in Coordinated Entry (i.e., CAM)
 - To be discussed in greater detail
- Homeless Management Information System (HMIS)
 - To be discussed in greater detail

General Requirements for All Project Types

- Active participation of youth voice and youth choice in project design, implementation, evaluation, and on-going quality improvement
- Provision of immediate assistance to youth, along with planning and support for youth from project entry to exit
- Incorporation of Trauma Informed Care and Positive Youth Development
- Commitment to the Coordinated Community Plan (CCP) and advancing the CCP's goals and objectives

Additional Requirements for Permanent Supportive Housing (PSH)

- SROs will not be considered
- Scattered-site: must provide scattered site leasing or rental assistance (although that assistance may be provided via other funding)
- Project-based: Must provide deed or long-term lease agreement demonstrating site control
 - YHDP funds are not available for acquisition, rehabilitation, or new construction
 - If rehab work is required, will need to document other sources of funding for rehab

Additional Requirements for Transitional Housing-Rapid Rehousing (TH-RRH)

- RRH portion: Must provide tenant based rental assistance
- Agencies must demonstrate ability to provide *both* TH and RRH.
 - Will not consider “stand alone” Transitional Housing
- Project must demonstrate twice as much RRH capacity as TH.
 - Will be demonstrated primarily by budgeting for twice as many RRH units as TH beds/units
- RRH participants are required to meet at least monthly with a case manager
- Project is expected to have an employment focus to help youth obtain sustainable income

Additional Requirements for Rapid Rehousing only portion of TH-RRH

- Ability to apply for RRH portion of joint component TH-RRH
 - Not a “stand alone” RRH project
- Must provide tenant based rental assistance
- RRH participants are required to meet at least monthly with a case manager
- This is a sub-component of the TH-RRH project
 - Entity receiving just RRH funding must closely partner and collaborate with the TH provider to administer the full program
- Project is expected to have an employment focus to help youth obtain sustainable income

Requirements for Crisis Mental Health

- Ability to provide crisis response, 24/7 basis
 - Including ability to physically meet the youth person where they are
- Assist youth being served with getting connected to long-term mental health supports
- Ability to assist youth being served with accessing medication they may need for their mental health

Participation in Coordinated Entry



CAM Detroit is the Coordinated Entry System for the Detroit Continuum of Care (CoC).

CAM connects people experiencing homelessness in Detroit, Hamtramck and Highland Park to emergency shelter and homeless services.



Participation in Coordinated Entry

What does CAM do?

Access – CAM provides centralized access to homeless services via a phone line and in-person access points. The immediate focus of CAM is ensuring that people have a safe place to stay for the night through diversion and shelter referrals.

Assessment – CAM assesses households experiencing homelessness to understand their unique situation, needs and vulnerability.

Prioritization – CAM manages the lists of all households currently experiencing homelessness and prioritizes housing resources for the most vulnerable households as they become available.

Referral – CAM refers households experiencing homelessness to HUD funded permanent housing resources including Permanent Supportive Housing, Rapid Re-Housing, and Transitional Housing.



Participation in Coordinated Entry

- **What do I *need* to know about CAM?**

- CAM is not a housing or service provider, but rather serves as the central access and referral system for the community's resources.
- If someone does not have a safe place to stay for the night they should contact CAM (313-305-0311; 1600 Porter St.)
- All emergency shelters and homeless housing programs (PSH, RRH, TH) are required to receive their program participants from CAM referrals.
 - This includes the YHDP housing projects available through this RFP
- You can learn more about CAM at www.camdetroit.org, or we are always happy to connect: camdetroit@swsol.org



Participation in the Homeless Management Information System (HMIS)

What is HMIS?

- An electronic data collection system that stores person-level information about clients who access the homeless service system.
- Homeless Management Information Systems (HMIS)
 - First developed in the late 1990s in response to a mandate by Congress requiring States to collect data on homelessness as a condition of receiving federal funding from HUD to serve homeless populations
 - Administered by the U.S. Department of Housing and Urban Development (HUD) through the Office of Special Needs Assistance Programs (SNAPS) as its comprehensive data response to the congressional mandate to report annually on national homelessness.



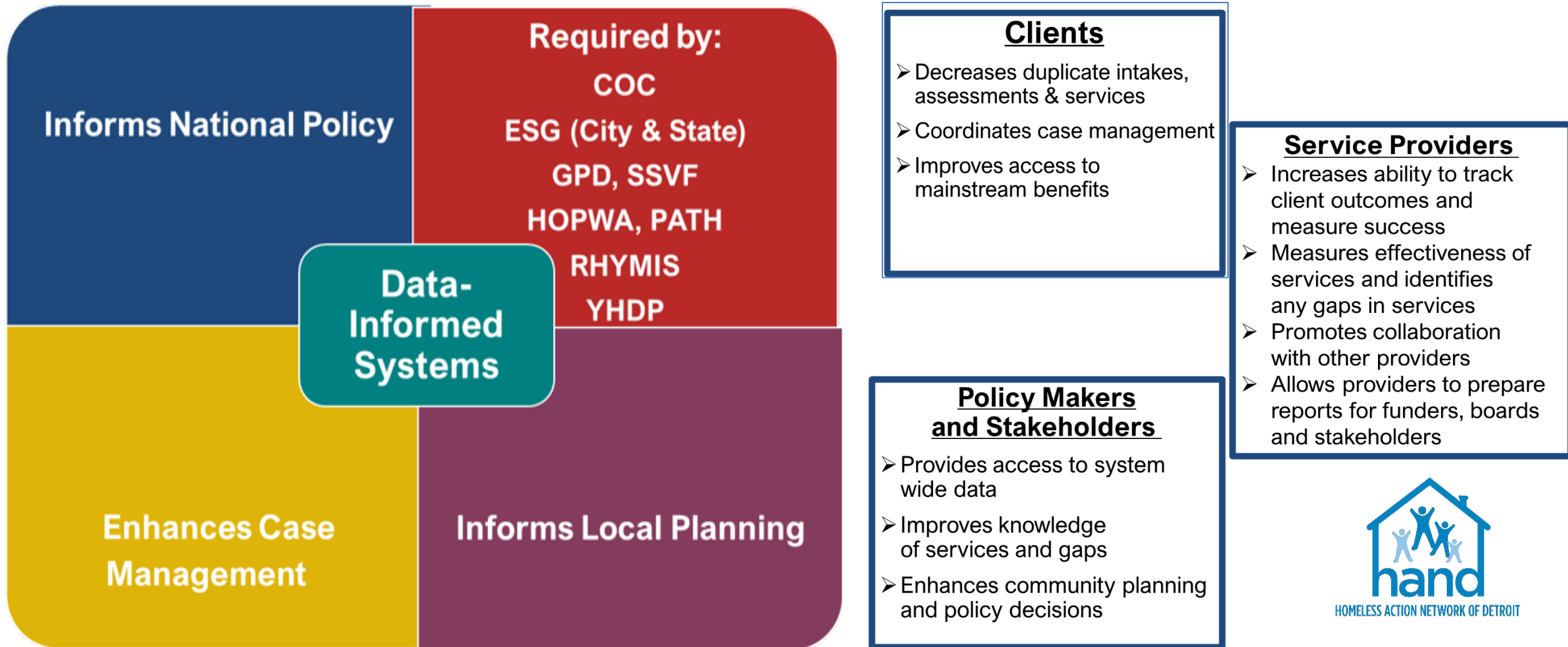
Participation in the Homeless Management Information System (HMIS)

What software do we use?

- Michigan's HMIS is often referred to as the Michigan Statewide Homeless Management Information System (MSHMIS).
- Michigan's HMIS Software
 - Community Services (formerly Service Point)
- Michigan's HMIS Vendor
 - Wellsky
- MSHMIS URL: <https://michigan.servicept.com/>

Participation in HMIS

Benefits of using the System



Participation in HMIS

HAND's HMIS website is the first step in accessing and onboarding to HMIS

HMIS Website

www.handetroit.org/hmis

- Program Specific Job Aids, Materials, & Trainings (Recorded)
- Agency Administrator Meeting Minutes & Recordings
- Detroit CoC Reports

HMIS Help Desk

www.handetroit.org/helpdesk

- Requesting ACCESS to HMIS
- Updating Existing Provider Pages
 - Trainings (Request)
- Reporting changes with staff and licenses
- Help with Data Quality and Errors



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Participation in HMIS General Onboarding Info

New Agencies/New Programs

- The HAND HMIS Helpdesk is the ONE stop shop for getting your agencies on the system.

Costs

- **HMIS is a billable cost to YHDP – PLAN for HMIS Staff**
- **HAND offers 1 free license per agency; PLAN for license costs**
- **Plan for grant reporting responsibilities**



Participation in the HMIS New Agency Onboarding Overview

01

Go to HAND's Website

- [New Agency Application Form](#)
- Complete Application and submit electronically or download and EMAIL to hmisinfo@handetroit.org

02

Review Fee Schedule

- [HMIS Fee Schedule PDF](#)
- Determine your license needs

03

Go to HMIS Help Desk

- [HAND's HMIS Help Desk](#)
- Select: Add a NEW Program in Service Point

04

Register for the
HMIS Learning Center

- www.hmislearningcenter.org

05

Review Training Grid

- [HMIS Training Grid](#)
- Go to HMIS Learning Center to complete courses (Training Grid available on www.handetroit.org)

Participation in HMIS Important Requirements

- YHDP HMIS Work Groups (Frequency TBD)
- HMIS Agency Administrator Meetings - Mandatory
 - Occur Every 6 weeks throughout the calendar year
 - Scored ELEMENT for CoC funded projects
- Participation in the Annual PIT (Point in Time) & HIC (Housing Inventory Count) for ES, TH, RRH, & PH
- Annual HMIS Policy & Procedures Webinar
- Continuous Quality Improvement :
 - HMIS Quarterly Audits
 - Housing Move In Date Quarterly Data Clean-up Exercise
 - Including HMIS in your agencies CQI processes and plans
- Additional Program-Specific Data Reporting is also required at various intervals



Participation in HMIS Key Contacts for YHDP

ALL INQUIRES CAN BE SENT TO THE HMIS HELP DESK: www.handetroit.org/helpdesk

- **Kiana Harrison – HMIS Manager – kiana@handetroit.org**
- **Shanna Cherubini – HMIS System Admin Support – YHDP Lead – shanna@handetroit.org**
- **Viki Demars – HMIS System Admin – Operations Lead – viki@handetroit.org**
- **Anita Posey – HMIS Program Assistant – anita@handetroit.org**



YHDP Priorities

Elements that youth would like to see in all homeless programming

Center youth voice in all aspects

Youth empowerment and choice

Genuinely trauma responsive

Youth peer supports and paid positions

Mentorship

Cross-system partnerships and bridges

Elevating what exists in the community

Holistic training for staff and youth

Make the system more accessible

Creating opportunities for joy

Supporting youth mental health is essential

Ensure programming safe/affirming for LGBTQ+ youth



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Application Themes and Highlights

- Youth voice and youth choice
- Inclusion of Persons with Lived Experience (PWLE)
- Addressing racial equity and systemic inequalities
- Provision of mental health care
- Provision of safe and affirming housing and services, particularly for LGBTQ+ youth

Application Forms

- Audits:
 - City of Detroit Monitoring Reports (if applicable)
 - March 2021 – March 2022
 - HUD (for CoC programs, if applicable)
 - March 2021- March 2022
 - MSHDA (if applicable)
 - March 2021 – March 2022
 - Agency financial, including A-133 (if applicable)
 - **Outstanding findings in any audit reports (City, HUD, MSHDA financial audits) may result in deduction of points.**

Budget

- Budget Workbooks: www.handetroit.org/yhdp-funding
- Community Development Budget
- Applicant Budget
 - Max budget amount and admin amount
 - Minimum staffing roles and units (housing projects only)
 - Changing more than 10%?
 - Requesting a Budget Waiver?
 - Adding an allowable budget line item?
- Budget Examples

Detailed Explanation Required

Material Submission

- All new project application items due by **11:59 PM on September 9, 2022**
- All materials must be submitted via the on-line application portal
 - You will receive an email confirmation once application has been submitted.

Funding Decision

- It is anticipated that the YHDP Core Team will make decisions on who will receive funding in September or October 2022
- Youth will be active participants in the application review and agency selection process

Questions?



Contacts

Amanda Sternberg

amanda@handetroit.org

313-380-1714

[Kaitie Giza](mailto:kaitie@handetroit.org)

kaitie@handetroit.org

313-380-1718



Walk Through Application Submission Portal

- Demonstration of application portal